



LAKE SHORE CENTRAL SCHOOLS

(Evans-Brant Central School District)

Board of Education

959 Beach Road

Angola, NY 14006

2025-2026
Bid Specifications for
Custodial Supplies

BID OPENING INFORMATION

Date: Thursday April 3, 2025
Time: 1:00 p.m.
Location: Lake Shore CSD Business Office
959 Beach Road
Angola, NY 14006-9782

SCHOOL CONTACTS

Johnathan Perry
Business Manager
Lake Shore Central Schools
(716) 926-2221

LAKE SHORE CENTRAL SCHOOLS

BID SPECIFICATIONS FOR

Custodial Supplies

- **Notice to Bidder**
- **Instructions to Bidder**
- **Specifications**
- **Form of Proposal**
- **Bid Proposal Certification**
- **Corporate Resolution**

PUBLISHED: The Sun on 2/28 and 3/7/2025
Angola, Eden and North Collins Pennysavers
3/2/2025

BID LOCATION: District Business Office – Lake Shore CSD
959 Beach Road
Angola, NY 14006-9782

BID OPENING DATE: Thursday April 3, 2025

TIME: 1:00 p.m.

Name of Bidding Company: _____

Address: _____

City or Town: _____

Phone Number: _____

Signature of Bidder: _____

NOTICE TO BIDDER

1. Notice is hereby given, that pursuant to the Board of Education of Evans-Brant Central School District, Angola, New York, (herein after "The Board of Education"), sealed proposals for furnishing Custodial Supplies to the school district for the 2025-26 school year are being solicited through this bid. Bids received shall be opened and publicly read aloud on Thursday April 3, 2025 @ 1:00 p.m. in the Lake Shore CSD District Business Office, 959 Beach Road, Angola, New York. **BIDS RECEIVED AFTER THE STATED HOUR AND DAY SHALL BE REJECTED AND RETURNED UNOPENED.** Bidders and other persons so interested may be present in person or by a representative at the bid opening.
2. The Board of Education reserves the right to reject any or all bids to waive such informalities or accept equivalent bids where it is determined to be in the best interest of the school district. The Board of Education further reserves the right to determine which items if any are equivalent to the items being bid. **Vendors must indicate catalog number, page number and manufacturer for each item bid.** A current catalog shall be submitted with the bid.
3. Bids shall be submitted on the forms provided (**Vendors have the option to submit bids on an alternate form, but in ALL cases forms submitted MUST reflect the District's item number and be listed in the same order as shown on the Districts' bid document**). Only one (1) copy of the bid should be submitted. Each bid must be signed by an officer of the company. It is permissible to return only those pages on which you have submitted bids. ***Blank sheets can be removed from your submittal.***
4. Bidder shall indicate both unit price and total cost in columns provided on the bid sheet (or substituted electronic format). The bidder may bid on any or all items listed on the bid form. **All bid prices are to include shipping charges (Delivered Cost)**, and bid prices shall be firm through September 20, 2025. The District reserves the right to reject bids that require a minimum order amount for free shipping.
5. An "**Affidavit of Non-Collusion**" is attached and forms a part of this bid proposal. **FAILURE TO SIGN THIS STATEMENT WILL CONSTITUTE GROUNDS FOR REJECTION OF BID.**
6. The return envelope containing the bid submission must be plainly marked with the date, hour of bid opening and the words: "Custodial Supplies Bid".

7. If proposals are forwarded by mail, preferably by registered mail, the envelope containing the bid proposal and marked as directed above must be enclosed in another envelope addressed to the Board of Education, Evans-Brant Central School District, 959 Beach Road, Angola, NY 14006-9782.
8. Prices quoted are net and exclusive of all Federal, state, municipal and excise taxes.
9. No bidder may withdraw his bid within forty-five days after actual date of bid opening thereof. **Prices shall be firm through September 20, 2025.**
10. Materials Safety Data Sheets (MSDS) will be required for all pertinent products at the time of order.
11. Delivery of at least 90% of the order shall be made within thirty (30) days of receipt of a valid purchase order. *Please note that the District will issue payment when orders are 100% complete, and will NOT issue partial payments for incomplete orders.
12. All items shall be delivered to the "Ship To" address on the purchase order.
13. Bid tabulation Reports will be made available on the District's website www.lakeshorecsd.org, after the bids are awarded.
14. The Board of Education reserves the right to award bids by item, by category or subcategory, or in total, as is in the best interest of the school district. The Board further reserves the right to reject any and all bids, and to hold all bids for a period of sixty (60) days for review.
15. The Board reserves the right to issue multiple Purchase Orders for bids items, to the same vendor. This shall be done to allow vendors to package orders for individual teachers within the District. **If the successful vendor specifies a minimum order for free shipping, the vendor will aggregate all issued purchase orders in determining if the minimum order level was reached.**

BY ORDER OF THE BOARD OF EDUCATION
EVANS-BRANT CENTRAL SCHOOL DISTRICT,
ANGOLA, NY 14006

DATED: March 18, 2025

Johnathan Perry
Business Manager
Evans-Brant (Lake Shore)
Central School District

INSTRUCTIONS TO BIDDERS

PROPOSALS:

Shall be as directed on the "Notice to Bidders".

Signatures shall be in long hand, and completed forms shall be without interlineations, alteration, or erasures.

Owner reserves the right to waive any formalities in any and all bids.

QUALIFICATIONS OF BIDDERS:

Competency and responsibility of bidders will be considered in making the awards. Owner will award contract to the lowest responsible bidder. The Board of Education further reserves the right to reject all bids and re-advertise in the manner prescribed by law, where it is considered to be in the best interest of the District.

In determining the qualifications of bidders the Board will consider the record in the performance of any contract for similar services or products into which a contractor may have entered with the Board, and the Board specifically and expressly reserves the right to reject the bid of such bidder if the record discloses that such bidder, in the opinion of the Board, has not properly performed such contracts. The Board may make such investigation as it deems necessary to determine the ability of the bidder to perform the terms of the contract, and the bidder shall furnish the Board all information for this purpose as the Board may request. The Board reserves the right to reject any bid if investigation of the bidder reveals that in the opinion of the Board, the bidder is not properly qualified to carry out the obligations of the contract, and complete the work contemplated herein within the time limit agreed upon. **Conditional bids will not be accepted.** The bid determined to be second low shall be held in force for a period not exceeding 30 days after performance begins by the successful bidder. In the event of cancellation or default of contract, the Board of Education reserves the right to either award to the next low bidder or re-advertise the bid in the manner prescribed by law. In the absence of a statement to the contrary, the Board shall assume this stipulation to be agreed upon by the designated second low bidder.

SPECIFICATIONS:

Wherever a particular brand or manufacturer is named within the attached specifications, it is for establishing a standard of quality and the term "or equal" shall be understood.

Any bidder wishing to bid on "or equal" or better material than specified here-in shall present positive proof that such substitutions are equal or better and such substitutions may be allowed only at the discretion of the Board. Bidders are encouraged to submit samples of items alleged to be "of equal" or "better" quality.

PAYMENT:

Payment will be made on invoices presented following delivery and acceptance by the Board of Education. *Please note that the District will issue payment when orders are 100% complete, and will NOT issue partial payments for incomplete orders.

ESCAPE CLAUSE:

The owner reserves the right to cancel the contract within 30 days if contractor fails to live up to the contract specifications.

BUY-AGAINST CLAUSE:

In the event that the successful bidder is unable or unwilling to supply the agreed upon items in accordance with their bid awarded by the Board of Education, the District reserves the right to purchase the items from the next lowest bidder. In this event, the vendor that received the original bid award will be required to reimburse the District for any and all price differences incurred, and all legal costs incurred (if any) for the collection of such amounts.

FORM OF PROPOSAL

Pursuant to the advertisements published in The Sun on February 28 and
March 7, 2025. The Angola, Eden and North Collins Pennysavers on March 2, 2025
Requesting proposals for

Custodial Supplies, _____,

bidder hereby proposes to provide the required material as described in the published
advertisement, and in accordance with the specifications, notice and instructions to
bidders, as written. Successful bidder agrees to furnish and install material as herein
specified, **within thirty days** after receipt of valid purchase order.

COST OF: _____

SIGNED: _____

TITLE: _____

ADDRESS: _____

DATED: _____

BID PROPOSAL CERTIFICATIONS

FIRM NAME: _____

BUSINESS ADDRESS: _____

TEL. NO.: _____ DATE OF BID: _____

I. General Bid Certifications

The bidder certifies that he/she will furnish, at the prices herein quoted, the materials, equipment, and/or services as proposed on this bid.

II. Non-Collusive Bidding Certification

By submission of this bid proposal, the bidder certifies that he is complying with Section 103-d of the General Municipal Law as follows:

Statement of non-collusion in bids and proposals in political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party hereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitors;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly, to any other bidder or to any competitor, and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which acts forth in detail the reasons therefore. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists the such items, or © has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph one (3). (2) Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of the section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

SIGNATURE (AUTHORIZED): _____

TITLE: _____

RESOLUTION – FOR CORPORATE BIDDERS ONLY

Resolved that _____ be authorized
(Individual)

to sign and submit the bid or proposal of this corporation for the following item(s):

Custodial Supplies, and to include in such bid or proposal the certificate

as to non-collusion required by Section One Hundred Three Paragraph d. of the General

Municipal Law as the act and deed of such corporation, and for any inaccuracies or

misstatements in such certificate this Corporate bidder shall be liable under the penalties
of perjury.

The foregoing is a true and correct copy of the resolution adopted by _____

Corporation at a meeting of its Board of

Directors held on the _____ day of _____, _____ and

is still in full force and effect on this _____ day of _____, _____.

Secretary

(SEAL OF CORPORATION)

Bid: 25-26 CUSTODIAL Custodial Supplies & Equipment

Vendor Name

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
<p>All bid prices will include shipping, processing or any fees. All packages will be marked and packed per requestor, with purchase order number on them. All deliveries will be delivered with previous notice, Monday through Friday between 7:00am and 3:00pm Closed Holidays</p>						

Bid: 25-26 CUSTODIAL Custodial Supplies & Equipment

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
000756	AMMONIA Substitute (Please Specify) _____	_____	GA	48.00	_____	_____
000757	BAG: Trash, 38 x 58", BLACK OR CLEAR, 56-60gal. 4mil. LLDPE, Flat PK, 50/CS. CONTRACTOR RATING, MAX Load 130lbs (GROUNDS ONLY) Substitute (Please Specify) _____	_____	CS	5.00	_____	_____
000822	BAG: Clear Plastic - 24" x 33", 1000/CS, (ALL BUILDINGS ORDER THESE FOR CLASSROOM CANS), 6 MICRONS. Please send samples Substitute (Please Specify) _____	_____	CS	72.00	_____	_____
000828	BLEACH: Disinfectant, 6/CS, (FOR S.H, MIDDLE & JTW, SCHOOL LAUNDRY APPLICATIONS ONLY!!) Substitute (Please Specify) _____	_____	GA	72.00	_____	_____
000845	BROOM: Stairwell 12", ANGLED Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
000847	BRUSH: Bowl BRISTLE Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
000848	BRUSH: Bowl swabs. Emsco or equiv. "Scrub-It" Substitute (Please Specify) _____	_____	EA	24.00	_____	_____
000881	BULB: Fluorescent F32T8/SPP35/ ECO, (GE) 36/CS. Substitute (Please Specify) _____	_____	CS	30.00	_____	_____
000938	CARPET: Vacuum Belts for a Sanitaire Vacuum Substitute (Please Specify) _____	_____	EA	50.00	_____	_____
000942	CUP: Paper 3 oz. drinking cups. 50 TBs/cs at 100/TB, "Dixie" Substitute (Please Specify) _____	_____	TB	150.00	_____	_____
000951	DEODORIZER: Air Freshener, AirX 17 Stickups or equiv. Good for a minimum of one month. Substitute (Please Specify) _____	_____	EA	36.00	_____	_____
000981	DRAIN CLEANER: Rossane Line Treatment ,bio-enzymatic grease trap cleaner . Substitute (Please Specify) _____	_____	QT	60.00	_____	_____

Bid: 25-26 CUSTODIAL Custodial Supplies & Equipment

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
001000	FEMININE NAPKINS: Stay Free Classic Maxi, 4 1/4" box, Size 4, 250 per CS. Substitute (Please Specify) _____	_____	CS	4.00	_____	_____
001014	FILTER: PLEATED 9 x 36 x 1 MERV-13 Substitute (Please Specify) _____	_____	EA	36.00	_____	_____
001022	FILTER: PLEATED Reinforced 12 x 24 x 4 MERV-13 Substitute (Please Specify) _____	_____	EA	24.00	_____	_____
001029	FILTER: PLEATED Reinforced 12 x 24 x 2 MERV-13 MS RTUS Substitute (Please Specify) _____	_____	EA	120.00	_____	_____
001030	FILTER: PLEATED Reinforced 24 x 24 x 4 MERV-13 Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
001032	FILTER: PLEATED Reinforced 24 x 24 x 2 MERV-13 MS RTUS Substitute (Please Specify) _____	_____	EA	120.00	_____	_____
001036	FILTER: PLEATED 9 x 46 x 1 media MERV-13 Substitute (Please Specify) _____	_____	EA	96.00	_____	_____
001041	FLAG: Classroom 16 x 24" , Polyester ONLY! Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
001061	FLOOR PAD: 3M 20" BLACK stripping (175-600 RPM)4 1" thick, 5/CS, 3M ONLY, NO SUBSTITUTES Substitute (Please Specify) _____	_____	EA	50.00	_____	_____
001074	FLOOR SEALER: Terrazzo / Fortify, (SH & JTW ONLY) by Johnson only (5 GAL. BG in BX) , NO SUBSTITUTES Substitute (Please Specify) _____	_____	BX	10.00	_____	_____
001075	FLOOR: 20"x40" Tack Cloth Substitute (Please Specify) _____	_____	EA	24.00	_____	_____
001078	FLOOR STRIPPER: Johnson Pro Strip (5 Gal. BG in BX) , GREEN SEAL PRODUCT Substitute (Please Specify) _____	_____	BX	10.00	_____	_____

Bid: 25-26 CUSTODIAL Custodial Supplies & Equipment

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
001080	FLOOR WAX: Vextra/Johnson, (5 Gal. BG in BX) , GREEN SEAL PRODUCT Substitute (Please Specify) _____	_____	BX	66.00	_____	_____
001131	ICE MELT: 50 lb BG, Sodium/Magnesium/Calcium blend. NO ROCK SALT, MUST Melt Snow and Ice Down To -20 Degrees 'F Substitute (Please Specify) _____	_____	BG	294.00	_____	_____
001134	J-FILL SYSTEM: Glance HC, GREEN SEAL PRODUCT, Window Cleaner 84.5 oz. #905779 Substitute (Please Specify) _____	_____	BTL	36.00	_____	_____
001136	J-FILL SYSTEM: StrideSC CITRUS, GREEN SEAL PRODUCT, Floor Soap 84.5 oz #904716 Substitute (Please Specify) _____	_____	BTL	12.00	_____	_____
001137	J-FILL SYSTEM: Virex 256, GREEN SEAL PRODUCT, Disinfectant 84.5 oz #04329 Substitute (Please Specify) _____	_____	BTL	36.00	_____	_____
001155	MOP HEAD: 20 oz. Rayon Wax "Lay-flat" Viscose quality mop heads. Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
001174	PAILS: Standard 10 QT Continental PAIL with handle or equivalent. Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
001176	PAINT SUPPLY: Mineral Spirits Substitute (Please Specify) _____	_____	GA	6.00	_____	_____
001263	SPONGE: W/scrubbing pad 6-1/4x3-1/2x5/8" thick. Substitute (Please Specify) _____	_____	EA	240.00	_____	_____
001270	TAPE: Masking 2" x 60 yds. (custodial only) Substitute (Please Specify) _____	_____	RL	36.00	_____	_____
001274	TOILET BOWL CLEANER: Liquid Cleaner and disinfectant. GREEN SEAL PRODUCT, Good commercial grade. Substitute (Please Specify) _____	_____	QT	120.00	_____	_____
001275	TOILET PAPER: Hillyard OPTICORE GSC (PAP10175), 1 ply, 36 rolls/case, 1755 sheets/roll. Substitute (Please Specify) _____	_____	CS	144.00	_____	_____

Bid: 25-26 CUSTODIAL Custodial Supplies & Equipment

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
001276	TOILET PLUNGER: Small size, 4" cup dia, 8" wooden handle, FOR Urinal and Sinks. Substitute (Please Specify) _____	_____	EA	3.00	_____	_____
001795	FILTER: PLEATED 16 x 25 x 2 MERV-13 Substitute (Please Specify) _____	_____	EA	60.00	_____	_____
001810	FILTER: PLEATED 20 x 25 x 2 MERV-13 york EA middle school. Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
001828	FILTER: PLEATED 20 x 20 x 2 MERV-13 for Senior High Substitute (Please Specify) _____	_____	EA	120.00	_____	_____
001843	FILTER: PLEATED 9 x 55 3/4 x 1 MERV-13 For WTH Univents. Substitute (Please Specify) _____	_____	EA	60.00	_____	_____
001855	CLEANER: SANFORD EXPO WHITE BOARD "CARE" , 22oz. BTL ,FOR CUSTODIAL STAFF ONLY., for cleaning white boards. Substitute (Please Specify) _____	_____	BTL	60.00	_____	_____
001857	FILTER: PLEATED 10 x 36 1/4 x 1 MERV-13 Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
001858	FILTER: PLEATED 10 x 48 3/8 x 1 MERV-13 Substitute (Please Specify) _____	_____	EA	84.00	_____	_____
001864	HAND TOWELS: TORK 1PLY RL, 6/CS , 7.75 x 700 FT. #290088, Direct Order Substitute (Please Specify) _____	_____	CS	600.00	_____	_____
001906	FILTER: PLEATED 20 x 24 x 2 MERV-13 Highland Gym EAs, Middle School Roof Tops Substitute (Please Specify) _____	_____	EA	48.00	_____	_____
001908	FILTER: PLEATED 8-1/2 x 30 x 1 MERV-13 Substitute (Please Specify) _____	_____	EA	24.00	_____	_____
001923	FLOOR PAD: Americo 14 x 20", SPP(surface prep PD) Maroon stripper PD, 10/cs, for S-20 Pacific orbital floor scrubber. Substitute (Please Specify) _____	_____	EA	20.00	_____	_____

Bid: 25-26 CUSTODIAL Custodial Supplies & Equipment

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
001924	FLOOR PAD: Americo 14 x 20" RED scrub, 5/CS, for S-20 Pacific Orbital floor scrubber Substitute (Please Specify) _____	_____	EA	20.00	_____	_____
001926	FLOOR PAD: Americo 14 x 20" 120 grit sand screen for gym floors, 10/cs, for S-20 Pacific Orbital floor scrubber. Substitute (Please Specify) _____	_____	EA	30.00	_____	_____
001929	FILTER: PLEATED 9-3/4 x 22 x 1 MERV-13, (WTH, Highland, Gang bathrooms). Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
001940	HAND SOAP - Soft Care, Antibacterial All purpose M/MC, 1.3 Litre, 6 bottles per case 100907877 Substitute (Please Specify) _____	_____	BTL	576.00	_____	_____
001942	HAND SANITIZER: Affinity IHS foaming alcohol based 1000ml 4/cs Direct Order Substitute (Please Specify) _____	_____	BTL	60.00	_____	_____
001943	FEMININE NAPKINS: Tampon: 5" length, case quantity 500 #80366278 Substitute (Please Specify) _____	_____	CS	2.00	_____	_____
001952	J-FILL SYSTEM: Oxivir five 16, Green Seal Product, Sanitizer, 84.5oz. #4963331 Substitute (Please Specify) _____	_____	BTL	20.00	_____	_____
001958	FLOOR PAD: 3M, 13" RED, scrubbing, 5/case Substitute (Please Specify) _____	_____	EA	10.00	_____	_____
Bid Item Count: 56					Total	_____